

DRAFT
Chebeague Historical Society
Meeting of the Board of Trustees
July 15, 2024

A meeting of the Board of Trustees of the Chebeague Historical Society was held on this date via Zoom.

Trustees Present: Beth McNulty (President), Gretchen Tonks Hartling (Vice President), Jill Whitman Marsee (Secretary), Ted Ballard (Treasurer), Phyllis Brunner, Bill Danielson, Evin Erder, Mary Holt, Chris Landry, Jackie Trask

Trustees Absent: Jeff Drew, Ehrhardt Groothoff, David Hill, Corie Meehan, Kate Nyhan

Beth McNulty, President, called the meeting to order at 7:03 pm EST.

Minutes

Motion made, seconded, and voted to approve the minutes of the May 20, 2024 Board meeting.

Motion made, seconded, and voted to approve the minutes of the June 15, 2024 Board meeting.

President's Report

Beth reported on several things:

Exhibit

- The exhibit opened to members on Monday July 1 with a big turnout at the reception. It opened to the public on Tuesday July 2 and on one day over the 4th weekend, over 100 people came into the museum.
- The exhibit looks great! Beth has received several emails and comments about how great the museum. Many thanks to the exhibit committee and Donna for all their work. Gretchen reported that she has heard great things as well.

Administrative Coordinator

- The search committee completed their work and Beth Weiss was hired. She will be starting July 22 and is excited to begin. Beth M. is working on prioritizing Beth W's job duties. Beth W. will be reporting to Beth M. and will be taking over Kendra's duties with membership. Many thanks to the transition committee for helping to define the job and moving the process forward.
- Donna is officially retired and is signing her emails "Research Volunteer." She has moved her office space to the basement, to be near the archives.

Committee Reports

Finance Committee

- Gretchen reported on the Named Special Funds and Individual Fund Values in Morgan Stanley Accounts; the memo was included in the Board mailing for the meeting.
 - The named special finds are in one combined account at Morgan Stanley and the value of each separate fund was reported in the memo.
 - As committees are convened in the future, they should be aware of these funds, remember the purpose of these funds and consider how they may be used. The funds were given to be spent!
 - In 2019 the Board felt that we should not allow new named special funds to be created. Gretchen will try to summarize this decision in a future communication.
- By the next Board meeting, Gretchen will have a report on the final cost of the new exhibit. It

was clear from the beginning that the exhibit would require funds beyond those from grant support and specific donors. The Board should consider whether the exhibit expenses to operating fund should be reimbursed from the Fund for Tomorrow (at Morgan Stanley).

Lecture Committee

- The lecture committee currently has three members (Mary, Jackie, and Cap) and would love to have more members!
- Lectures are booked through October 2024.
- How many lectures should there be in a year in the future? Discussion settled on the following for the next year, with options to reevaluate in the future.
 - In person lectures in June, July, August, and September.
 - 3 Zoom lectures in the off season (October, February, and April).
 - Hopefully Beth W will be helpful in emailing the membership about these lectures.
 - Mary has ideas for some other possible lecture topics.
- Richard suggested that 2 new pieces of equipment be acquired to better record the lectures (iPhone stand and microphone system), totaling about \$400.
- Cap suggested that refreshments be served after the lectures. Mary is hoping that Board members can bring goodies to share (Beth, Gretchen, Jill, Phyllis, Evin volunteered).
 - The suggestion was made to think if it is possible to encourage guests to the lecture to bring something to share (food-wise)?

Old Business

- Conflict of Interest forms: Jill reported all Board members have submitted their forms.
- House Tour August 13, 10-30 am - 4:30 pm, refreshments noon-3 pm
 - This is the next big fundraiser for CIHS. This was a much-requested item on the fall survey. The 6 houses all fit in with the exhibit theme of Evolution of the Community.
 - The tickets were just finished and are on sale now. The price is \$35 in advance and \$40 on the day of the tour. For docents, the tickets are half price.
 - Seeking volunteers
 - All Board members are expected to volunteer for activities during the day of the house tour and additional volunteers will be needed.
 - Baked goods or fruit
 - Hosting at Refreshments
 - Docents
 - Seeking Sponsors
 - There is a letter that will go out to the entire community and members telling them about the exhibit and asking for sponsorship. Phone calls will be made to the business/commercial potential sponsors.
 - Board members are needed to help recruit sponsors for the event. The list of business sponsors to contact will be circulated to the Board. Please get in touch with Phyllis or Beth if you are willing to contact sponsors.
 - There is a list of about 50 businesses that are being approached.
 - If anyone has ideas of other businesses,
 - There is an expectation that all Board members will be sponsors.
 - Publicity is being ramped up
 - Posters – Beth will make the posters and Jackie will distribute them
 - Beth has provided information to Bev for her webpage
 - A card was sent to all postal patrons about CIHS activities, including the House Tour
 - Things to think about for another year
 - Online ticket purchases
 - Inviting historical societies from other islands (would need to provide transportation)
- Chedemption:

- Chedemption week for CIHS is August 21-26.
- Board members are expected to sign up to work a couple of slots during that week. Beth will be sending out the sign-up information soon. PLEASE respond to her email.
- CIHS received a check for 2023 for \$600.
- Schedule reminders
 - Lectures: July 22 (Kim Hamilton), August 26 (Toby Webb), September 23 (Nick Wessell), October (Archeologist) – in person only at the Island Hall, but they will be recorded and available on the website.
 - 43 Degrees North Movie Screening hosted by CIHS. It is a film by Eric Norcross filmed in and around Casco Bay. Many scenes in the movie are from Chebeague along with our own Mary Holt, playing a caretaker.
 - The movie will be shown at the Island Hall on Saturday August 24th at 6pm.
 - We should decide how much to charge for tickets.
 - The musician who is featured in the movie wants to do a concert with other island musicians on Saturday when she will be here.

New Business

Bill Danielson will be doing the August Calendar newsletter which is due this weekend. If anyone has any additional information to include, please contact Bill

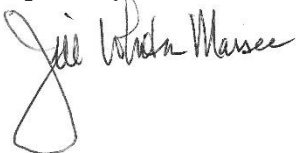
- A picture and short blurb about Beth Weiss would be good to include.

There were no additional issues from the board.

There being no further business, the meeting was adjourned at 8:10 p.m.

The next Board meeting will be held at 7 pm on Monday August 19, 2024, via Zoom.

Respectfully Submitted,



Jill Whitman Marsee, Secretary