

Chebeague Historical Society
Meeting of the Board of Trustees
May 15, 2023

A meeting of the Board of Trustees of the Chebeague Historical Society was held this date via Zoom.

Trustees Present: Mary Holt (President), Beth McNulty (Vice President), Carol Sabasteanski (Treasurer), Jill Whitman Marsee (Secretary), Evin Erder, Pat Festino, Ehrhardt Groothoff, Richard Hackel, Gretchen Tonks Hartling, David Hill, Jackie Trask

Mary Holt, president, called the meeting to order at 7:05 pm EDT when a quorum was present.

Minutes

Motion made, seconded, and voted to approve the minutes of the April 17, 2023 Board meeting.

President's Report

Mary did not have a report this month.

Treasurer's Report

Carol distributed the **March Treasurers Report**, Balance Sheet, and Profit and Loss Statement in advance of the meeting. Comments were made:

- Carol said that the trends are the same. Net income YTD is a loss of \$26,600 compared to loss of \$49,200 for the same period last year. Adjusted Operating Income is loss of \$30,400 compared to loss of \$34,200 last year. We are in the black again with our Morgan Stanley accounts.
- **Motion** made, seconded, and unanimously voted to approve the treasurer's report.

Carol distributed several documents for the **2023 Budget** in advance of the meeting.

- Carol made revisions to the budget.
 - The expenses for the publication of the *Sloop's Log* were put back in the budget.
 - Predicted additional income was added:
 - \$2000 more in donations. Another letter was sent out to 260 people who had received the first membership letter but had not yet given.
 - \$5000 from the celebration event in August
 - Sale of some of the copies of the *Sloop's Log* in the museum shop
 - It seems important to pass a budget, as it gives us a basis to compare our progress through the year.
 - Carol will provide a month-by-month tracking of where we stand as compared to the budget.
- **Motion** made, seconded, and unanimously voted to approve the budget for 2023.
- There was discussion about increasing income and making further cuts.
 - Should a smaller group be convened to consider proposals to do some thinking
 - Come up with a plan. Timeline for this?
 - Need a statement of need for the funds
 - Volunteers to be part of a small group: Gretchen, Beth, Mary, David, Carol, Richard and anyone else who wants to join or listen to the discussion
 - Gretchen will take on setting up a first meeting – after May 24th
 - 150th anniversary celebration – push on fundraising
 - Approaching people to make larger donations
 - What additional cuts can be made in the future?

Committee Reports

Museum Shop

- Beth continues to put together things to get the museum open for Saturday Sunday, and Monday (11-4 am) of Memorial Day weekend. She is seeking volunteers to help out in the shop that weekend. Mary and Jackie volunteered. Mary will contact Nila Lilley to see if she wants to help.
- Binkie Boxer has agreed to work at the shop for the summer, Tuesday-Saturday! Jackie Cross will work Sundays.
- There are lots of new things and lots of great stuff this year!

Nominating Committee

- Carol distributed a document in advance of the meeting. She reported that three people have said they would like to join the board: Phyllis Brunner, Bill Danielson, and Chris Landry. There are 2-3 others who are still thinking about it. Another name was suggested (Meg Greene) and Carol will be in discussion with her.
- Several of the people contacted were not interested in serving on the board but might be willing to volunteer for other activities. Jackie suggested that we might consider holding an event for potential volunteers to let them know about the possible projects. We might also want to host a volunteer appreciation event.
- **Motion** made, seconded, and unanimously voted to accept the Nominating Committee's report and to approve the nominations of Phyllis Brunner, Bill Danielson, Chris Landry, and advanced approval to any other others on the list (including Kate Nyhan, Meg Greene) who agree to serve.
- The Nominating Committee will create a letter (Carol will draft it) to let these nominees know they will be nominated for the Board of Trustees and to invite them to the Annual Meeting.
- There will be orientation activities for the new trustees.

Old Business

Annual Meeting at 7 pm on June 10th at the Island Hall

- There will be a short business meeting.
 - Approval of the minutes from the 2022 meeting
 - Have copies of the minutes and financials available
 - Voting on the nominees – continuing (Evin, Pat, Ehrhardt, and Beth) and new
 - Recognition of Marjorie Munroe as longest serving board member
 - Recognition of volunteer of the year
 - Carol will pull together a draft of the agenda
- Donna will give a short presentation about the history of the schoolhouse.
- This will be followed by a short meeting of the trustees to elect officers
- Can this be a hybrid meeting at the Island Hall to allow those who are Zooming in to actively participate? Richard will investigate this.
- What needs to be posted for this meeting - on the website, in newsletter? Carol will check the bylaws.

June lecture, June 26th at 7 pm at the Island Hall

- Stephen Lyons will be the presenter, about Lighthouses of Casco Bay
- Beth explored purchasing his book for the shop. The publisher says that we would have to buy at least \$250 worth, about 45 copies, which seems to be too much. Mary will contact Stephen Lyons to bring books to sell himself.
- It will be the first in-person lecture of the season. Mary suggested a simple potluck dinner before the lecture, starting at 4:30-5 pm
- Richard is concerned about being able to log into the CIHS Zoom lecture site. Sometimes it says that it is use. Make sure to "End the Meeting for All" and log out.

150th Birthday Party for the Schoolhouse

- **Date:** Sunday August 13, 2 pm (?) to 9 pm.

- **Committee:** Mary, Ehrhardt, Richard, Jackie, Pat, Donna
- May Hall is donating the tent, tables, and chairs
 - Carol is investigating the necessary insurance to put it up, use it, and take it down.
- 100 tickets to the dinner event will be sold in advance, raffles for 3 pieces of art, soliciting sponsors...
- Meals will be provided to the band members and 4 tickets to May Hall
- Afternoon birthday activities are free – all ages, simple refreshments and birthday cake, presentation by Donna, honoring anyone still on the island who graduated from the schoolhouse, authors of books will be signing, some pieces by the band, simple games for kids
- The ticketed event starts at 5 pm, first hour finger food and water (but BYOB)
 - BJ will be providing the lobster bake (chicken and vegan meals too)
 - Dinner will be served in time for anyone who needs to catch the 7:15 pm boat.
 - Band will perform jazz music, from 1920's forward, dancing optional.
- The scaffolding for painting will be up around the schoolhouse and decorated with Richard's landscape.

New Business

Volunteer of the Year

- Beth reported that Doug Damon has been suggested for this year, many projects (Christmas lights, displays for the museum shop).
- The board voted unanimously to approve this recommendation.
- Beth agreed to get a gift certificate for Doug.

Painting Project

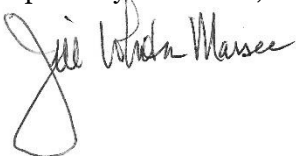
- Carol reminded the board that the plan is to have the building painted this summer, and we have a couple grants for this. Ehrhardt is concerned that the bid that came in is not as thorough as we want for a long-term solution. Ehrhardt is proposing to do the painting himself for \$7500 for the first coat, plus an additional \$1100 for the materials for the second coat (Ehrhardt is volunteering his time on the second coat).
- The Executive Committee approved this change and asked the board for approval.
- **Motion** made, seconded, and voted unanimously to accept Erhardt's proposal.
- The grantors will be notified of the change. Mary will send a letter to Profenno Painting saying that another offer has been accepted.

There were no additional issues from the board.

There being no further business, the meeting was adjourned at 8:32 p.m.

The Board will meet next following the Annual Meeting that will be held at the Island Hall at **7 PM on Saturday June 10, 2023.**

Respectfully Submitted,



Jill Whitman Marsee, Secretary